



HENRY & STARK COUNTY HEALTH DEPARTMENT

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Private Sewage Disposal System Maintenance Record

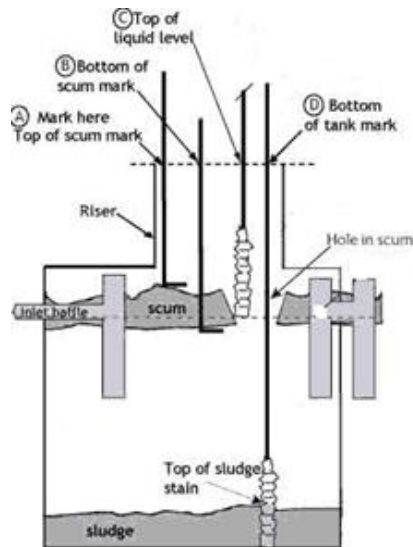
(To Be Utilized By: Property Owner/ Private Sewage Disposal System Owner)

Purpose: To ensure proper operation of the system.

Frequency:

Type of System	Residential	Non-residential
Septic Tank to a subsurface seepage field	Within 3 years of date of installation	
	Every 5 years after the above	Every 3 years after the above
Aerobic Treatment Unit	Once every 6 months	
Sand Filter/Waste Stabilization Ponds	Once every year	
Other Types of Systems	In accordance with the manufacturer's specifications	

Determination: Evaluation shall determine whether the tanks and all of the compartments of the private sewage disposal system have layers of scum and settled solids greater than 33% of the liquid capacity of the tank. If the layers of scum and solids are greater than 33%, the tanks shall be pumped and maintenance performed.



Add the scum and the sludge measurements together. If this figure is more than one-third of the liquid depth, the tank is in need of pumping.

Example with 60 inches of liquid depth:

Scum layer-	12 inches	
Sludge layer-	20 inches	1/3 of 60 inches is 20 inches.
Total-	32 inches	Tank needs pumped.

Requirement: Per Illinois Department of Public Health 2013 Private Sewage Disposal Code Section, 905.20 General Requirements states that:

q) Maintenance of Private Sewage Disposal Systems:

- 2) The property owner or the private sewage disposal system owner shall maintain all maintenance record on forms provided or approved by the Departments and make record available upon request by the Department or Local Authority. These records shall be transferred from owner to owner. Records shall be kept for the life of the system.
- 4) A failure to properly operate, maintain and have routine service conducted on a private sewage disposal system is a violation of the Act and this Part.

