

**Stark County Health Board Meeting
March 7, 2017**

Present: Sharon Sager, Glenn Miller MD, Lee Hager, Nancy Egelston, Doris Bogner, Tim Haas DDS, Coleen Magnussen and Remi Satkauskas MD

Absent: none

Also Present: HCHD Staff: Duane Stevens, Sandy Sommer, Dorothy David, Mat Schnepfle, Kelli Humphrey, Beth Smith, RaeAnn Tucker-Marshall and Naomi Stahl

MINUTES

I. CALL TO ORDER AND INTRODUCTIONS

The quarterly meeting of the Stark County Health Board was held Tuesday, March 7, 2017 at the Stark County Courthouse, Toulon, IL. President Sharon Sager called the meeting to order at 6:00 p.m. with seven members in attendance.

II. PUBLIC COMMENT

Fulvio Zerla and Tom Howes, members of the Stark County Board, shared concerns and questions regarding the Health Department budget. Duane was asked to attend a county board meeting.

III. APPROVAL OF MINUTES

Dr. Miller made a motion to approve the minutes of the December 6, 2016 meeting as presented. Motion was seconded by Coleen Magnussen and carried via voice vote.

IV. DIVISION REPORTS

A. Home Care

The Home Health Services report was included in Board packets. Duane referred to the Statistical Record, which reported 31 visits to 11 patients in January.

The Homemaker Services report was included in the Board packets. January statistics show a total of 808 hours of service provided to 29 clients.

B. Clinical Services

Sandy Sommer updated the board regarding the Rattery investigation. This was a real-life exercise with many agencies. The incident was handled very delicately and respectfully.

C. Environmental Health Services

Dorothy David referred to the information in the packet. The department received a grant to attend the FDA Risk Based Inspection methods at the retail level. Renee was awarded a scholarship to attend the national conference in Michigan.

D. Emergency Preparedness

Mat Schnepfle discussed the November exercise using the Illinois Plan for Radiological Accidents. The department has put in for over \$400,000 in grants. A board member asked if E911 falls under OEM Emergency and Mat replied that it does not, unless the county board chair declares it a public health emergency.

E. Health Promotion

RaeAnn Tucker-Marshall discussed the status of the tobacco grant and the Stark County High School Student Committee. The students are currently working on positive alternatives marketing.

V. FINANCIAL REPORT

Kelli referred to the information in the packet which shows a balance of \$147,970.36 as of January 31, 2017. So far this year, the Family Planning program has had 3 clients to date. Through January we have served an average of 1 Homemaker client at a projected cost for the program year of \$4.

A. Jail Nursing

The cost for providing nursing services to the Stark County Jail inmates through January 31, 2017 was \$220.50 with an average of 2 visits per month. The projected cost for the year is currently \$1,323.

VI. DIRECTOR'S REPORT

A. Mental Health

The Stark County Citizens Mental Health Taskforce met. Duane will now sit in on those meetings. Beth Smith has resigned from the Health Department and now works for OSF Healthcare's Behavioral Health office in Galesburg. Duane discussed writing a grant on the opioid epidemic with the Drug and Alcohol taskforce. Priorities from the IPLAN committee were also discussed.

VII. ACTION ITEMS*

A. Health Board Appointments

Timothy Haas, DDS and Glenn Miller, MD whose terms expire June 2017, were presented for reappointment recommendation. A motion was made by Lee Hager to recommend the Stark County Board approve the reappointments for a three-year term. Motion was seconded by Doris Bogner and carried by voice vote. These will be presented to the Stark County Board for approval.

B. Annual Report

A draft of the Annual Report was distributed and a 3-year comparison sheet was included in the packet. A motion was made by Nancy Eagelston to accept the Annual Report pending any final corrections. Motion was seconded by Dr. Satkauskss and carried by voice vote.

C. IPLAN Initiatives

Every 5 years. Last time there was a combined committee with Henry and Stark. The initiatives did end up almost the same. Enclosed is a summary of the initiatives for Stark County. The 3 essential elements were the Organizational Capacity Assessment, Community Health Needs Assessment and Community Health Plan. The Top Four Health Problems were: Mental Health, Poor Health Behaviors, Drug/Alcohol/Tobacco Use and Aging Population Needs.

A motion was made by Dr. Satkauskas to approve all four initiatives of Mental Health, Poor Health Behaviors, Drug/Alcohol/Tobacco Use and Aging Population Needs. Motion was seconded by Coleen Magnussen and carried by voice vote.

D. Organizational Capacity Assessment

Management staff filled this survey out separately and then an average was submitted.

A motion was made by Dr. Haas to approve the Organizational Capacity Assessment; seconded by Doris Bogner and carried by voice vote.

E. Treasurer Administration Fee

An administrative fee was used to pay for financial services from (provided under the provisions to the local health protection grant). The Stark County Health Board is no longer providing use of grant dollars for reimbursing the Treasurer's administrative fees. Coleen Magnussen shared that the county board expressed that monies from the Health Board would be better spent in other areas.

F. Jail Nursing Fees

Duane has reviewed the rate of Nurse Practitioner. The rates have not been reviewed since 2011. The Health Department charges \$57 per hour plus mileage. Salary plus benefits is high and with an additional insurance rider, it's really \$65 per hour. The main problem has been closing down our clinic schedule for four Tuesday mornings with no jail visits. It's costing more and we're foregoing revenue. It may be possible to schedule a week or two in advance. We need to find out the jail's requirement to see an inmate. Sandy will discuss the possibility of switching days and times with the new Sheriff.

VIII. OTHER BUSINESS

A. Public Health Week

April 3-9, 2017 is Public Health Week. The Health Department will be offering a lab work special. RaeAnn distributed fliers to the board members. We offered worksite specials through local employers (most likely in a different week. We would need a minimum of 15 participants,

IX. ADJOURNMENT

There being no further business, it was properly moved by Coleen Magnussen and seconded by Dr. Satkauskas to adjourn the meeting at 7:29 p.m. Motion carried. The next regularly scheduled meeting of the Stark County Health Board is Tuesday, June 6, 2017 at **6:00 p.m.**

Respectfully submitted by: _____