



Henry & Stark County Health Department

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Public Health
Prevent. Promote. Protect.

Private Sewage Disposal System Maintenance Record

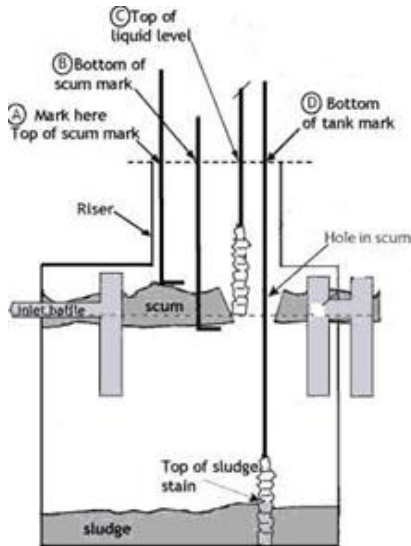
(To Be Utilized By: Property Owner/ Private Sewage Disposal System Owner)

Purpose: To ensure proper operation of the system.

Frequency:

| Type of System | Residential | Non-residential |
|---|--|-------------------------------|
| Septic Tank to a subsurface seepage field | Within 3 years of date of installation | |
| | Every 5 years after the above | Every 3 years after the above |
| Aerobic Treatment Unit | Once every 6 months | |
| Sand Filter/Waste Stabilization Ponds | Once every year | |
| Other Types of Systems | In accordance with the manufacturer's specifications | |

Determination: Evaluation shall determine whether the tanks and all of the compartments of the private sewage disposal system have layers of scum and settled solids greater than 33% of the liquid capacity of the tank. If the layers of scum and solids are greater than 33%, the tanks shall be pumped and maintenance performed.



Add the scum and the sludge measurements together. If this figure is more than one-third of the liquid depth, the tank is in need of pumping.

Example with 60 inches of liquid depth:

Scum layer- 12 inches

Sludge layer- 20 inches

Total- 32 inches

1/3 of 60 inches is 20 inches.

Tank needs pumped.

Requirement: The Illinois Department of Public Health 2013 Private Sewage Disposal Code Section, 905.20 General Requirements states that:

q) Maintenance of Private Sewage Disposal Systems:

- 2) The property owner or the private sewage disposal system owner shall maintain all maintenance records on forms provided or approved by the Department and make records available upon request by the Department or Local Authority. These records shall be transferred from owner to owner. Records shall be kept for the life of the system.
- 4) A failure to properly operate, maintain and have routine service conducted on a private sewage disposal system is a violation of the Act and this Part.

